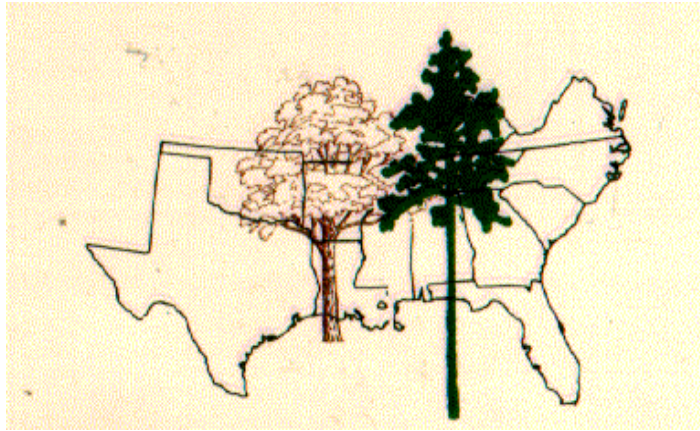


Regional Extension Forestry
Annual Activity and Accomplishment
Report
Southern Regional Extension Forestry



January 1, 1998 to December 31, 1998

And

Plan of Work

January 1, 1999 to December 31, 1999

With

Monthly Activity Reports for 1998

For

William G. Hubbard
Southern Regional Extension Forester

Prepared February 1999

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Goal of the Southern Region Extension Forestry Position:

To facilitate forest resources and utilization education to a variety of clientele through the Cooperative Extension System, the Forest Service, and other members of the forestry community (as stated in the Cooperative Agreement between the USDA-FS and the Cooperative Extension System Southern Region - Appendix A).

Introduction:

This position was originally created in 1979 and remains primarily a liaison role with the USDA Forest Service and the thirteen Forest Resources Units in the South. It also has evolved into a representation, promotion and communication role within the forestry and natural resource communities regionally and nationally. In 1979, a cooperative agreement between the thirteen 1862 Southern Land-Grant institutions and the USDA Forest Service was signed. This document will be used as the basis to judge the degree of success the Regional Extension Forester has had in accomplishing the terms of the Agreement (Appendix A). From the 16 duties and responsibilities outlined in this Agreement four work areas have been outlined. These are explained in detail in the following section. Each activity outlined in the Monthly Activity Reports will be associated with one or more of these work areas. In addition, a fifth objective has been added to account for administrative and miscellaneous details associated with the position.

In addition, there are numerous other activities that will be highlighted. These reflect changes since the 1979 agreement, particularly an increase in collaboration with many natural resource agencies throughout the South and the nation and the subsequent demand on the Regional Extension Forester's time to assist in their program planning and outreach efforts.

There are many issues currently facing the forestry and natural resources communities. Concerns about growth-drain deficits, property rights, urban/

wildland issues, wildlife protection and enhancement, capital gains, forest health, timber markets, forestland certification and water quality are but a few of the issues facing those with an educational responsibility in this community. It is the goal of the Regional Extension Forester (REF) to assist these professionals and others with methods and tools that facilitate more efficient use of their time and resources.

Work area 1: Work within the Cooperative Extension System to enhance forestry and natural resource programming in the 13 Southern States. (Associated code for Monthly Activity Reports: 1)

Discussion: This is a broad area that involves working closely with various levels of the Cooperative Extension System. These levels include the federal USDA-CSREES, the Southern Extension Directors, the Southern ANR and CRD Program Leaders, the Forest Resources Extension Unit Leaders, the Forest Resources Extension Specialists and others within the System. With the invitation to join the national Natural Resources and Environmental Management Base Program Strategic Plan Implementation Team (NREMBPSPIT), the role of coordination expanded during 1995 to include not only forestry and forest resources but natural resources and environmental management education program coordination. While NREM and its implementation has been quite a challenge, it has broadened the role at least temporarily of the regional position. Specific activities in this arena will be discussed below. Other areas include utilizing new technologies and providing a hub for information and material distribution.

Work area 2: Work within the USDA Forest Service to assist with information dissemination, technology transfer, continuing education opportunities, and enhanced communication with Extension and external partners. (Associated objective code for Monthly Activity Reports: 2)

Discussion: The USDA Forest Service has various needs and responsibilities with respect to education. The University System and the Cooperative Extension Service play a key role in assisting the Forest Service with technology transfer, etc. The CES can assist with its County delivery system, its continuing education expertise, and its communication networks. The REF plays an important role in assisting these two agencies with these responsibilities.

Work area 3: Work within the interface of the Cooperative Extension System, the USDA Forest Service, and state forestry agencies on programs, activities and projects of joint interest. Help to develop, coordinate, promote, conduct, evaluate and/or facilitate joint programs. (Associated objective code for Monthly Activity Reports: 3)

Discussion: The liaison role between the USDA Forest Service and the Extension Service remains a critical one. Each organization has overlapping interests in the private landowner, the environment, the forestry professional, and youth. By working closely with both agencies educational needs can be fulfilled.

Work area 4: Work within the overall forestry and natural resources community to develop, promote, conduct, evaluate and/or facilitate programs of mutual interest that involve university, Extension or educational aspects. Work to promote the Cooperative Extension System and the USDA Forest Service as key players in

the natural resources educational community. (Associated objective code for Monthly Activity Reports: 4)

Discussion: The forestry and natural resources community consisting of public, private, association, education and other nonprofit entities continues to be one of the most exiting around. The need to work together has never been greater. Issues such as national forest policy, taxation, private property rights, rural and economic development, urban and community forestry, urban/wildland interfaces, and others have provided strong justification for collaborating, cooperating and communicating. The REF operates within this community as a problem solver and cooperator. As more information is gathered concerning this community, the REF has taken on more responsibilities and leadership. Extension has a great opportunity in this arena. Through promotion at the Regional level it is a desire of the REF to spur state-level extension involvement. Initiatives such as the Sustainable Forestry Initiative have provided opportunities for Extension to take a major leadership role in educating forestry producers and landowners on sustainable forestry practices. The Forest Based Economic Development Initiative offers other opportunities to work with state Rural Development Councils, the Rural Development Center, and others to improve rural forest-based economic conditions. The Executive Director of the Forest Landowners Association in Atlanta is requesting active involvement of the REF and state extension specialists. In summary, working with external partners is critical to the success of this position.

Work area 5: Work to complete reports, travel requests and reimbursements, prepare budget, and participate in School of Forest Resources, UGA Extension, and related activities. Present budgets and updates at regional Extension Director, ANR and associated meetings.

Discussion: This work area covers miscellaneous aspects of running a regional office and being associated with an academic unit on campus. Time is spent in planning and report writing. It is also spent on University and School level committees and local assignments. While this is not a substantial amount of time, it is important to keep these responsibilities current. The School offers space and other support and in return, the Regional Extension Forester participates when asked and where needed.

Program Highlights:

Publications, Documents and Computer Programs

- ?? Four bimonthly newsletters were written and mailed to over 500 Extension, Forest Service and other federal cooperators, Association, state forestry and natural resource agency, university forestry/natural resource faculty and administration, and others interested in natural resources education activities. The newsletters contain information of use and interest to those

involved in education and Extension throughout the region and country. The newsletters were also placed on the UGA World Wide Web (<http://www.uga.edu/soforext>). Specifically, the following four page newsletters were written:

- [Extension Update South: Forest Resources Newsletter](#). Volume 2, No. 21, January/February 1998. 4 Pages.
 - [Extension Update South: Forest Resources Newsletter](#). Volume 2, No. 22, March/April 1998. 4 Pages.
 - [Extension Update South: Forest Resources Newsletter](#). Volume 2, No. 23, September/October 1998. 4 Pages.
 - [Extension Update South: Forest Resources Newsletter](#). Volume 2, No. 24, November/December 1998. 4 Pages.
- ?? Quarterly Southern Regional Forestry Updates were written for the National Woodlands Magazine. (Four updates written).
- *News from the Regions: South*, National Woodlands, Volume 21, No. 1, January, 1998.
 - *News from the Regions: South*, National Woodlands, Volume 22, No. 2, April, 1998.
 - *News from the Regions: South*, National Woodlands, Volume 23, No. 3, July, 1998.
 - *News from the Regions: South*, National Woodlands, Volume 24, No. 4, October, 1998.
- ?? Renewable Resources Extension Act: It's Impact in the Southern Region 1998. Full color flier on the impacts and importance of the RREA funding.

Presentations and Regional Extension Forestry Updates

- ?? Workshop: Building with Trees: The Value of Maintaining Trees & Greenspace in new Developments. Mississippi Urban Forestry Conference, Jackson, MS. January 26th, 1998. 75 people.
- ?? Building Ecologically Sound Communities: An Economic Perspective. Mississippi Urban Forestry Conference, Jackson, MS. January 27th, 1998. 155 people.
- ?? Extension Opportunities for Prospective Forestry Graduates. Senior Seminar Class, Gainesville, FL. February 4th, 1998. 15 students.
- ?? Regional Extension Forestry Activities: Opportunities to Work More Closely with NAPFSC. National Association of Professional Forestry Schools and Colleges Executive Committee Meeting. March 2nd, 1998. 25 people.
- ?? Forestry Extension Update South. American Forest & Paper Association Landowner Assistance Programs Subcommittee meeting. April 28th 1998. 50 people.
- ?? Forest-Based Economic Development: Extension=s Role. National Extension Natural Resources Professionals Meeting. Redbird, MN. May 20th, 1998. 25 people in breakout session.
- ?? Extension Update for ANR Program Leaders. Southern ANR Program Leaders meeting. May 26th, 1998. Clemson, SC.

- ?? Developing an Urban Forest Restoration Management Plan. Urban Forestry Institute. Ft. Lauderdale, FL, June 15th, 1998. 50 people.
- ?? Overcoming Technology Transfer Barriers in Forestry Extension in the USA. 3rd Annual International Extension Foresters Working Group - IUFRO. Blacksburg, VA. July 24th 1998. 50 people.
- ?? Extension Update for ANR and CRD Program Leaders. Southern Program Leadership Committee meeting. Little Rock, AR, August 31st - September 1st, 1998. 60 people combined.
- ?? What's up with ANREP. ANREP/SAF Meeting. Traverse City, MI. September 21st, 1998. 50 people.
- ?? Economic Outlook for Forestry. Southern Agricultural Outlook Conference. Atlanta, GA. September 29th, 1998. 75 people.
- ?? Values and Benefits of the Urban Forest. Georgia Urban Forestry Conference. Athens, GA. October 15th, 1998. 150 people.
- ?? The Importance of the Southern Forest Economy. Maryland Landowner Conference., MD. October 13th, 1998. 75 people.

Regional/ National Meetings Organized/ Coordinated

- ?? Southern Regional Extension Forestry Unit Leaders Meeting. Athens, GA February 23-24th, 1998. (Coordinator)
- ?? Kudzu Eradication Meeting. Atlanta, GA. April 21st, 1998. 125 people. (Assisted with planning)
- ?? Extension Forester=s Meeting, Orlando, FL. April 29th, 1998. (Coordinator)
- ?? National Natural Resources Extension Professionals meeting. Redbird, MN. May 17-21st. 1998. (Assisted with planning)
- ?? Southern Landowner Outreach Conference. Birmingham, AL (held January, 1999) (Assisted with planning)
- ?? ArcView Training for Extension Foresters. Athens, GA. August 25th & 26th, 1998. 15 extension foresters (Coordinator)
- ?? Urban Forestry Institute Planning Committee for the Urban Forestry Institute 1998, Fort Lauderdale, Florida. (Assisted with planning)
- ?? Association of Natural Resources Extension Professionals Meeting. Traverse City. MI. September 19th, 1998. (Assisted with planning)
- ?? Georgia Urban Forestry Conference. Athens, GA. October 14th - 17th, 1998. (Assisted with planning)
- ?? Southern Forestry GIS Conference. Athens, GA. October 26th - 29th, 1998. (Co-coordinator).
- ?? Forum on Forest Sustainability. Southern Center for Forest Sustainability, NCSU. Charlotte, NC. November 12th - 13th, 1998. (Assisted with planning).

Regional/National Committees

- ?? Forest Resources Systems Institute Board (Chair - 1997, 1998)

- ?? Association of Natural Resources Extension Professionals (ANREP), Southern Representative, Communications Chair, Webmaster)
- ?? Forest Landowners Association, Magazine Editorial Committee, Woodlands Correspondence Course committee member, landowner workshops and databases committee.
- ?? Natural Resources & Environmental Management (NREM). National Base Program Support Team. (Responsible for www production, and assisted with Awards Program).
- ?? Forest Industry Training and Education Council (FITEC). Responsible for www production, Extension representative.
- ?? Communications Committee. National Society of American Foresters (SAF)
- ?? Forest Sustainability Videoconference Task Force. National Society of American Foresters (SAF)

Special Projects

- ?? International Society of Arboriculture - Virtual Conference Computer Center. Birmingham, England. July 30th - August 6th, 1998. (Coordinated effort)
- ?? Mentorship Program. Extension Forester from NCSU visited Athens for a week to work on Regional Extension Forestry Projects (including drafting a proposal to hold a regional Alternative forestry enterprises conference).
- ?? Rockefeller Brothers Task Force on Forest Sustainability
- ?? Southern NAPFSC Forestry Initiative
- ?? Woodlands Correspondence Course - Forest Landowners Association

Funding Obtained for State and Regional Activities

- ?? Minigrants that were received in 1997 were administered and distributed for a total of \$29,400 from USDA-CSREES. These were for:
 - assisting Auburn and Clemson with the hosting of the 2nd Longleaf Pine Alliance Conference in 1998
 - assisting with Florida and the Forest Service in hosting the Urban Forestry Institute in 1998
 - hosting a regional computer conference in 1998
 - assisting participants at the Forest-Based Economic Development Academy with projects
 - updating the Natural Resources and Environmental Management Databases and Software (2 grants)

Technology Transfer Efforts

- ?? Numerous demonstrations were given on utilizing new computer technologies in Extension Forestry.

- ?? Technical assistance was provided to numerous agencies, organizations and non profits on designing Internet sites.
- ?? A regional World Wide Web page was updated with pertinent Extension Service, Forest Service and other materials. Numerous materials were placed on the Web that should result in substantial savings to state Extension Services, state forestry/natural resource agencies, associations, nonprofits, educational institutions, students, industry and commercial entities, private landowners, farmers and urban residents (www.uga.edu/soforext).
- ?? Numerous publications, handbooks, videos, and related educational materials were distributed to Extension Forestry Unit Leaders for their use and circulation.

Miscellaneous Liaison Activities

- ?? 12 of the 13 States in the Southern Region were visited in 1997. Extension specialists, administrators or other university faculty were visited either at the campus location or a meeting site location. When possible, the Regional Extension Forester (REF) would provide the Extension personnel in that state an update of regional and national activities of interest. The REF also obtained information from each state to distribute to others. The REF represented and promoted Extension and Forest Service activities at all meetings. Over 50 presentations, demonstrations or updates were conducted around the region in 1998. The REF also moderated sessions and facilitated discussions at numerous other events.
- ?? Assistance was provided on a number of state, regional and national level programs, activities and initiatives. These include but aren't limited to: the Southern Landowner Outreach Conference, the 1st National Extension Natural Resources Conference, the Southern Forestry GIS Conference, USDA Forest Service Cooperative Forestry Programs for NIPF owners, [NREM](#), rural development, Forest Stewardship, and multicultural outreach efforts of the Forest Service.
- ?? Three listservs are administrated - urbnrnet for urban natural resource professionals, anrepnet for the [Association of Natural Resources Extension Professionals](#) and soforonet for southern forestry research and extension personnel. Administration involves adding new members and working with server personnel on logistics.
- ?? Numerous phone, E-mail, fax, regular mail, and personal contact requests were handled. Requests for publications and other materials were sent after locating them.
- ?? Re-elected as Southern Chair and Communications Chair of the Association of Natural Resources Extension Professionals.
- ?? Worked with Southern NAPFSC leadership to develop a brochure on the importance of the nonindustrial private forestland owner and the research, education and extension needs. REF edited, worked on lay-out and

worked with Forest Landowners Association to produce brochure (completed in fall of 1998)

Administrative

- ?? Planning was initiated for various 1998 activities. Proposals were discussed, grant opportunities were forwarded to potential grantees and RREA reports were reviewed. An annual report and plan of work for 1998 was developed. A budget was developed.
- ?? Served as Chair of the Southern Forest Resources Extension Awards Program.
- ?? Provided update at regional Program Leadership Committee meeting. Provide updates to extension administration when visiting their campus'.
- ?? Worked with support staff in Athens to ensure budgets were kept current and travel submitted for approval and reimbursement.

Travel Summary 1998

Regional:

Alabama	6 days
Arkansas	3 days
Florida	15 days
Georgia (outside of Athens and Atlanta)	3 days
Kentucky	4 days
Louisiana	4 days
Mississippi	7 days
North Carolina	9 days
Oklahoma	0 days
South Carolina	9 days
Tennessee	3 days
Texas	3 days
Virginia	11 days
Total Travel to 13 States	77 days

Non-Regional:

Washington D.C.	3 days
New York	3 days
Minnesota	3 days

Montana	3 days
Birmingham, England	8 days
Wisconsin	2 days
Michigan	4 days
Total Travel Outside Region	26 days

Miscellaneous Totals:

Total Travel to 13 States	77 days
Total Travel Outside Region	26 days
Atlanta	30 days
Athens	105 days
Annual Leave	15 days
Total	250 days (100%)

Summary and Analysis

The annual report and plan of work provide the framework for introspection and evaluation of the Regional Extension Forestry position and its accomplishments. 1998, like the 4 ½ years prior, was filled with numerous opportunities to accomplish the objectives as set forth in the original 1979 memorandum of understanding. Broadly speaking, these objectives include liaison, promotion, representation and support in the southern region. 1998 in review was a busy and exciting year with a number of professional and personal highlights. In 1998 the Regional Extension Forester prepared a dossier for promotion within the University of Georgia's non-tenure rank system. This included preparing a draft for review by peers in early spring. Following the comments and suggestions, a final report was prepared and delivered to the College of Agriculture. A committee of peers within Extension reviewed the dossier followed by College faculty and finally University faculty. In late 1998, the Regional Forester was informed he had been promoted to Public Service Associate from Public Service Assistant. This promotion will take effect July 1, 1999. The report is available on file by contacting the Regional Extension Forester. Summary information from this report is attached in [Appendix B](#) and Appendix C.

In addition to the regional newsletters, electronic communications, national magazine updates, articles, publications and other forms of communication, the Regional Forester visited 12 of the 13 states in the South. Every opportunity was taken to communicate personally with Extension Directors, ANR Program Leaders, Extension Forestry Unit Leaders and Extension Specialists. Fourteen official presentations were made throughout the region/nation and countless unofficial updates were provided.

The REF continues to utilize new communication and information technologies wherever feasible. Listservs, WWW pages, etc are all used to assist with the REF's objectives. The WWW homepage for example contains pertinent information on forest taxation, management, urban forestry, wood products and a host of other information. The REF maintains the page and provides updates regularly. Registered monthly "hits" on the regional homepage number in the 500 to 600 range for an annual number of over 6,000.

National programs and projects included continuation of roles with the NREM program, specifically meeting with National Program Leaders and others to ensure we communicate the successful natural resource and environmental management programs of the Extension System. This was done through development of a user-friendly website, an Awards Program, and conference calls/small group sessions. As the new Base Support takes over in 1999 and beyond. The Regional Extension Forester will assist with their mission as they see fit. The REF also worked closely to build the capacity of the Association of Natural Resources Extension Professionals (ANREP). This is a new organization of extension specialists with like interests in natural resources education programming. A national meeting was organized and a Website was updated.

Some of the programming areas that were highlighted in 1998 including exotic pests (Kudzu in particular), Geographical Information Systems (GIS), reaching underserved landowners (through work with the Forest Service and others), Extension's role in forest certification, urban & community forestry, and forest sustainability. A number of grants that were awarded in 1997 by CSREES (longleaf pine meeting, Urban Forestry Institute, Forest-Based Economic Development website and others) were administered. The Regional Forester also assisted specialists from various states and institutions with travel to regional meetings. Finally, the Southern Forestry GIS conference occurred in the fall of 1998. The REF co-coordinated the event in which 200 natural resource and computer/GIS specialists attended.

The Regional Forester plans to provide more support to state extension specialists in 1999 and beyond. The issues and programming areas that these specialists are involved in are complex and far-reaching. A few for example include:

- ?? Hardwood management (hi-grading, quality wood products, wildlife management, etc)
- ?? Chip mill, EPA, water quality issues in forest management
- ?? Intensive Forest Management
- ?? Forest Certification
- ?? Watershed Management (Clean Water Action Plan, CWA, BMP=s etc)
- ?? New and emerging technologies (GIS, GPS, modeling and other computer software, etc)
- ?? Underserved landowners (minorities, small acreage owners, 1890's interactions, etc)
- ?? Longleaf Pine Management
- ?? Forest-Based Economic Development; Rural Development
- ?? Woodland Alternative Enterprises
- ?? Wood Products
- ?? Wildlife Management
- ?? Reforestation
- ?? Forest Inventory and Analysis
- ?? Forest Fire and Prescribed Burning
- ?? Forest Health Protection and Improvement (Exotic Species, other problems)
- ?? Federal Incentives Programs
- ?? Absentee and New Owner Education (Woodlands Correspondence, etc)
- ?? Logger Education
- ?? Urban and Community Forestry
- ?? Taxation (Federal, State, Local, Estate)
- ?? And many others

If we are to be successful in meeting the diverse needs of our clientele given our limited resources, we will need to give serious consideration to regional

collaboration and partnering. The Regional Extension Forester is committed to working both within the Extension System and outside to garner the resources and interest needed to accomplish this.

Monthly Activity Reports - January 1998

Travel

Atlanta *	2 days
Alabama	2 days
North Carolina	2 days
New York	3 days
Mississippi	3 days
Total Travel (outside Atlanta)	10 days
Total Travel (Atlanta)	2 days
Total Days spent in Athens	10 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for January

* Two days were spent in Auburn, Alabama editing the Woodland Owner=s Correspondence Course. [Associated work areas:1-4]

* Time was spent in the Athens office preparing for the Extension Forest Resources Unit Leader=s meeting. Speakers were lined up, facilities were arranged and miscellaneous logistics were handled. [Associated work areas: 1,3]

* One day was spent with the Forest Service - EPA liaison working on the final draft of the Landowner's Guide to Section 404. The document will be put on the REF's homepage. [Associated work areas: 1,5]

* Visits were made to both the Forest Service and Forest Landowner=s Regional Offices to discuss opportunities, distribute Extension materials and gather materials for distribution to Extension Forestry Unit Leaders. Advice was given to editors of the Forest Landowner magazine on potential authors for upcoming issues. [Associated work areas: 4]

* Three days were spent in New York working with the Rockefeller Brothers Foundation on forest certification and sustainable forestry issues. [Associated work areas: 1-5]

* Two days were spent at the Appalachian SAF meeting in Raleigh, NC. Meetings were held with the President of the Forest History Society and the Extension Forestry Unit Leader. [Associated work areas: 1,3,4,5]

* A meeting was held with a member of the North American Association of Environmental Educators to discuss holding a virtual computer center at their annual meeting to be held in the fall in Atlanta. [Associated work areas: 1]

* Three days were spent in Mississippi at their urban forestry conference. A workshop and presentation were prepared and presented. [Associated work areas: 4]

* Various other activities at the Athens office included providing reviews of various Extension, Forest Service and other materials and handling other regional responsibilities. [Associated work areas: 1-5]

Work Areas:

1. updating the Southern Regional Extension Forestry Home Page.
2. worked closely with FORS (Forest Resources Systems Institute), which is a nonprofit organization committed to enhancing the efficient use computers in the forestry and natural resources professional.
3. finished the November-December 1996 newsletter and distributed to approximately 500 natural resource professionals.
4. responded to various requests for information, publications, materials and referrals.
5. worked with University of Georgia on various projects
6. several conference calls were participated in including Summit of the South follow-up, ANREP, NREM and others. [Associated work areas: 1-5]

Monthly Activity Reports - February 1998

Travel

Atlanta *	2 days
Florida	5 days
North Carolina	2 day
Total Travel (outside Atlanta)	7 days
Total Travel (Atlanta)	2 days
Total Days spent in Athens	10 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for February

* Two days were spent in Florida working with Extension faculty on a variety of projects. A lecture was given to forestry seniors on extension opportunities. [Associated Work areas: 1,2,3]

* Time was spent in the Athens office working with conference coordinators for the Southern Forestry GIS conference to be held in October 1998. [Associated work areas: 1,2,3,4]

* A meeting in Macon was attended with recipients of a Fund For Rural America Grant from Tuskegee. Forestry opportunities and needs in the grant were discussed. [Associated work areas: 1,2,3,4,5]

* Time was spent in Athens at the annual Forest Unit Leaders/Coordinators meeting. The meeting involved 12 Extension Unit Leaders, numerous Forest Service foresters, Extension Administration, Southern NAPFSC and others. Major agenda items included program planning and sharing, national and regional updates, and other regional issues/activities. [Associated work areas: 2,3]

* Three days were spent in north Florida at the National Deans Tour. The REF worked with southern Deans on an nonindustrial private forestry initiative [Associated work areas: 1 -5]

* The January/February 1998 Extension Update South Newsletter was developed and mailed to over 400 readers. The Newsletter was also placed on the REF's homepage. [Associated work areas: 1,2,3,4]

* Numerous phone calls, email transmissions and other types of correspondence was responded to. Materials were distributed to forestry, ANR, Forestry Deans and others. [Associated work areas: 1,2,3,4]

* As Awards Chair of the Southern Forest Resources Extension Specialists Association, nomination announcements were sent out for the annual Awards Program. Once received, a Awards committee was assigned and the nominations were reviewed. The awards will be presented at the annual SFRES meeting in Orlando later this spring. [Associated work areas: 1 ,5]

Monthly Activity Reports - March 1998

Travel

Atlanta *	1 day
Washington D.C.	2 days
Louisiana	3 days
Virginia	2 days
Total Travel (outside Atlanta)	7 days
Total Travel (Atlanta)	1 day
Total Days spent in Athens	11 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for March

* Two days were spent in Washington DC working with the National Program Leader for Forest Management and the NAPFSC Executive Committee. A report was prepared and delivered to NAPFSC. [Associated work areas: 1-5]

* Two days were spent in Clemson, SC at a quarterly Forest Resources Systems Institute (FORS) Board meeting. The REF was re-elected chairman of this board for 1998. Responsibilities will include oversight of the transition from Alabama to Clemson and assistance to the new President of FORS, a former Clemson Extension Forester. [Associated work areas: 4]

* A quarterly update for the National Woodlands magazine was written and sent to the Editor. [Associated work areas: 5]

* An Extension Forester from North Carolina State University spent three days in Athens assisting the REF with regional activities including visits to the Forest Service office and the development of a prospectus and proposal for a regional meeting on alternative forest incomes. [Associated work areas: 4]

* Three days were spent in Louisiana at an annual American Pulpwood Association meeting. A session on logger training and education was participated in.

* Conference calls were participated in on a number of activities including the Society of American Foresters Video Conference Project, the Association of Natural Resources Extension Professionals, the upcoming National Extension Natural Resources Conference and the Southern Forestry GIS conference. [Associated work areas: 1-5]

* Two days were spent attending the Southern Forest Economics Working Group meeting in Virginia. Extension specialists and university, industry, government forest economists were approached about regional extension forestry opportunities. [Associated work areas: 1,5]

* A bimonthly newsletter was written, calls were responded to, articles were written for trade magazines and administrative aspects of the position were tended to. [Associated work areas: 5]

Monthly Activity Reports - April 1998

Travel

Atlanta *

1 day

Florida	5 days
Mississippi	2 days
Washington D.C.	3 days
Total Travel (outside Atlanta)	10 days
Total Travel (Atlanta)	1 days
Total Days spent in Athens	9 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for April

* Two days were spent with forest industry representatives at a FITEC meeting in Mississippi. Regional education/training needs and opportunities were discussed as well as the future of FITEC. [Associated work areas: 2]

* A meeting was participated in regarding the Woodlands Correspondence Course and the progress being made. Currently, drafts of the text are being circulated.[Associated work areas: 1 -4]

* The Regional Extension Forestry Budget was developed for FY 98. This budget will be presented at the Spring Southern Region Extension Directors Association meeting for discussion. [Associated work areas: 5]

* A meeting was attended in Atlanta on Kudzu eradication progress and needs. Biological control was touted as a real potential solution. Discussions centered around research opportunities in China to find natural ways of controlling Kudzu in the South. [Associated work areas: 1]

* The REF assisted forestry faculty at the University of Florida. Urban forestry lectures and laboratories in urban forest inventory and valuation were conducted. [Associated work areas: 1,2,3,4]

* The regional homepage was updated to include relevant information and links. [Associated work areas: 1,2,3,4]

* Numerous meetings were held in Orlando, Florida at the annual Forest Landowners Association Conference. The REF provided updates to AF&PA=s Landowner Assistance Programs committee. The REF also conducted an Extension Forestry meeting and organized the annual awards program. [Associated work areas: 1]

* Materials were readied for placement under the Regional Extension Forestry Web Page. the site <http://www.uga.edu/soforext> remains to be a useful tool for the REF in getting information to users. [Associated work areas: 1,2,3,4]

* Numerous phone calls, email transmissions and other correspondence were answered. Materials were sent out to forestry and ANR Leaders. Materials were also sent out to Forestry School Deans. [Associated work areas: 1,2,3,4]

Monthly Activity Reports - May 1998

Travel

Atlanta *	3 days
South Carolina	2 days
Mississippi	3 days
Minnesota	5 days
Total Travel (outside Atlanta)	9 days
Total Travel (Atlanta)	3 days
Total Days spent in Athens	10 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for May

* The REF assisted Forest Service personnel with Web page development. [Associated work areas: 1]

* A Regional Extension Foresters conference call was participated in . [Associated work areas: 1]

* Two days were spent in Atlanta at the Forest Service office and with Forest Farmer=s Staff updating them on regional Extension Forestry activities. Materials were distributed and gathered for distribution. [Associated work areas: 1,2,3,4]

* Two days were spent in Mississippi at a herbicide working tour. The Extension Director, ANR Program Leader, forestry school dean, forestry department head and extension foresters were also visited. [Associated work areas: 1,2,3,4]

* Five days were spent at the 1st National Extension Natural Resources Professionals meeting in Minnesota. A session on forest-based economic development was organized and held. An update on communications activities of ANREP was presented including the unveiling of the new website.

* One week was spent working on a dossier for promotion. [Associated work areas: 1,4,5]

* Two days were spent at the ANR Program Leaders meeting in South Carolina. An extension forestry update was provided. [Associated work areas: 1,4]

* Conference calls, newsletters, and quarterly updates for National Woodland Owners Association were either participated in or worked on. [Associated work areas: 1,2,3,4]

Monthly Activity Reports - June 1998

Travel

Atlanta *	1 day
Florida	4 days
Montana	3 days
Kentucky	3 days
Texas	2 days
South Carolina	2 days
Total Travel (outside Atlanta)	14 days
Total Travel (Atlanta)	1 days
Total Days spent in Athens	5 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for June

* Three days were spent in Kentucky at the Southern Group of State Foresters meeting. The REF provided the management chiefs, information and education chiefs and urban forestry coordinators with an update of extension activities and materials. The REF also participated in discussions with the state foresters on ways to work together. [Associated work areas: 1,2,3,4]

* A May/June newsletter was written and distributed to over 500 natural resources professionals. [Associated work areas: 1,2,3,4]

* Two days were spent in South Carolina at a quarterly Board of Directors meeting of FORS. [Associated work areas: 1,4]

* Two days were spent in Texas facilitating sessions at the Texas Forestry Forum. [Associated work areas: 1,4]

* Three days were spent in Montana at the Association of Consulting Foresters annual meeting. The REF provided forestry consultants with an update of extension forestry activities in the South. [Associated work areas: 1,2,3,4]

* Work began on the International Society of Arboriculture's virtual conference center to be held in England in August. The REF will coordinate a networked

bank of computers with computer software, special webpages and internet access for over 2,000 conference attendees. [Associated work areas: 1,2,3,4]

* Five days were spent in Florida assisting with coordinating, teaching, grading, moderating and facilitating the Urban Forestry Institute. A 75 minute lecture was prepared on AUrban Forest Ecosystem Restoration: Developing a Management Plan@. [Associated work areas: 1,2,3,4]

* Numerous phone, mail, E-mail and other correspondence took place. Materials were distributed to Extension Forestry Unit Leaders, ANR Leaders, Forestry School Deans, and others. [Associated work areas: 1,2,3,4]

Monthly Activity Reports - July 1998

Travel

Atlanta *	4 days
Virginia	4 days
Total Travel (outside Atlanta)	4 days
Total Travel (Atlanta)	4 days
Total Days spent in Athens	12 days
Annual/Sick Leave	3 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for July

* Conference calls were participated in including Association of Natural Resources Extension Professional and National Extension Forestry Leadership Team. [Associated work areas: 1]

* Two days were spent with the USDA Forest Service at their annual Cooperative Forestry Work Planning Session. [Associated work areas: 1-4]

* Two days were spent in Atlanta working with Forest Service personnel, and Forest Farmer's Executive Director on various projects including the Woodlands Correspondence Course, Minority Outreach, Forest Stewardship, Reforestation and Nursery opportunities, Urban and Community Forestry, tax issues and other nipf issues. [Associated work areas: 1,2,3,4]

* Preparations for two fall conferences continued. These included the Southern Landowner Outreach Conference and the Southern Forestry GIS conference. [Associated work areas: 1-4]

* Work continued on the virtual computer conference for the International Society of Arboriculture. [Associated work areas: 1,2,3,4]

* Materials were distributed to Extension Forestry Unit Leaders, ANR Leaders, and others. Various phone, electronic mail, fax and letter requests were handled. Miscellaneous projects were discussed with partnership agencies, and the bimonthly newsletter was updated. [Associated work areas: 1,2,3,4]

* Four days were spent at the IUFROs Extension Forestry meeting in Virginia. A presentation entitled AOvercoming Technology Transfer Barriers in Forestry and Natural Resources was prepared and presented. [Associated work areas: 5]

Work Areas:

1. updating the Southern Regional Extension Forestry Home Page.
2. worked closely with FORS (Forest Resources Systems Institute), which is a nonprofit organization committed to enhancing the efficient use computers in the forestry and natural resources professional.
3. finished the November-December 1996 news letter and distributed to approximately 500 natural resource professionals.
4. responded to various requests for information, publications, materials and referrals.
5. worked with University of Georgia on various projects
6. several conference calls were participated in including the Hardwood Management Working Group call, SAF videoconference group call, Southern Forest-Based Economic Development group call, a conference call with the National Program Leaders in Wood Products and Forestry and the Northeaster REF. Numerous responsibilities were carried out with respect to these initiatives. [Associated work areas: 1 -5]

Monthly Activity Reports - August 1998

Travel

Atlanta *	3 days
England	5 days
Tennessee	3 days
Arkansas	2 days
Total Travel (outside Atlanta)	10 days
Total Travel (Atlanta)	7 day
Total Days spent in Athens	5 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for August

- * Five days were spent in England at the annual International Society of Arboriculture. The REF was responsible for the virtual computer center. [Associated work areas: 2,3,4]
- * Time was spent assisting the Forest Service with developing a database of urban forestry materials. The materials will be input into a database and a report will be generated. The information will also be available on the Internet. [Associated work areas: 1-4]
- * Letters were written for colleagues around the south for their promotion and tenure. [Associated work areas: 1,5]
- * Time was spent at the Southern Program Leadership Committee meeting in Little Rock A Regional Extension Forestry Update was prepared and delivered to both the ANR Leaders and the CRD Leaders. Much interest was expressed about the Southern Forestry Initiative - an opportunity to link both sets of leaders in both natural resources and community development. There looks to be great opportunity at the Federal level for resources to be made available in this arena. The Regional Forester also participated the general program. [Associated work areas: 1,5]
- * Two days were spent with the University of Tennessee's extension forestry unit at a planning retreat. [Associated work areas: 1,2,3,4]
- * Two days were spent in Athens conducting training for extension foresters in Natural Resource applications for GIS. A CSREES grant was used to . [Associated work areas: 1,2,3,4]
- * One day was spent at the Forest Service office in Atlanta meeting with Cooperative Forestry Unit, Forest Health, Fire and Aviation and other specialists with the Agency. Work continued on various regional projects (Correspondence course, minority outreach, urban and community forestry, wood products, forest management, and others). [Associated work areas: 2,3]
- * Materials were updated on the WWW, students were supervised on various projects. [Associated work areas: 1,2,3,4]
- * One day was spent at a regional Watershed Roundtable in Nashville TN. The President's Clean Water Action Plan was discussed as well as grassroots opportunities. [Associated work areas: 1-4]
- * Conference calls on ANREP, and the National Extension Forestry Leadership Team were participated in. [Associated work areas: 1]

Monthly Activity Reports - September 1998

Travel

Atlanta *	4 days
Arkansas	2 days
Michigan	4 days
Wisconsin	2 days
Total Travel (outside Atlanta)	8 days
Total Travel (Atlanta)	4 day
Total Days spent in Athens	11 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for September

* A presentation to the Southern Agricultural Economic Outlook Conference was prepared and presented in Atlanta. [Associated work areas: 1-4]

* Four days were spent at the National Society of American Forester's meeting in Traverse City, MI. Presentations and reports were provided to the Association of Natural Resources Extension Professionals. [Associated work areas: 1,4]

* A meeting of the Southern Landowner Outreach Committee was attended in Atlanta. The REF is an extension representative and also serves on the Agenda Committee. [Associated work areas: 1-4]

* Two days were spent at the Forest Products Laboratory in Madison, WI. The REF introduced himself to laboratory personnel and attended a meeting on Durability and Housing. [Associated work areas: 4]

* Two days were spent at the Southern PLC meeting in Arkansas (see August for summary). [Associated work areas: 1,2,3,4]

* One day was spent at the Atlanta Forest Service office working on regional projects and activities, distributing extension publications and materials, and acquiring Forest Service publications and materials for distribution to Extension Forestry Unit Leaders. [Associated work areas: 2,3]

* The Forest Farmer=s Association Office was visited to discuss Regional Extension Forestry activities. [Associated work areas: 1,4]

* A quarterly National Woodland Owner's Report was written and sent to the Editor. [Associated work areas: 1-4]

* Work continued on the Southern Forestry GIS conference. Speakers were finalized, travel arrangements were made for them and logistics were taken care of. [Associated work areas: 1,2,3,4]

Monthly Activity Reports - October 1998

Travel

Atlanta *	1 day
Alabama	2 days
Maryland	2 days
Virginia	5 days
Total Travel (outside Atlanta)	7 days
Total Travel (Atlanta)	1 day
Total Days spent in Athens	12 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for October

* SoFor GIS '98 conference planning concluded with the FORS Institute and the Georgia Continuing Education Center participating. Over 200 participants attended the conference in Athens. Logistics were wrapped up. [Associated work areas: 1,2,3,4]

* Forest Service activities included working on the regional Southern Landowner Outreach Conference. [Associated work areas: 1,2,3,4]

* Five days were spent at the National Association of State Foresters meeting in Virginia. The REF worked with state forestry agencies to identify educational needs and opportunities. [Associated work areas: 1-4]

* A presentation was prepared and delivered to forest landowners in Southern Maryland. [Associated work areas: 1,2,3,4]

* One day was spent at a Forest Service State & Private review in Atlanta. [Associated work areas: 1,2,3,4]

* Three days were spent at Georgia's urban forestry conference. A presentation on values and benefits was given, a four-hour session was moderated and a field trip was coordinated. [Associated work areas: 1,2,3,4]

* Two days were spent at the Southern Agroforestry Conference in Alabama. Regional Extension Agroforestry needs were discussed. [Associated work areas: 1,2,3,4]

* One day was spent at the Forest Service Regional Headquarters working with various specialists. Projects were updated, materials were exchanged and future opportunities were discussed. [Associated work areas: 2,3]

* The September/October Extension Update South was prepared and sent to over 500 people. It was also placed on the REF's Home page. [Associated work areas: 1,2,3,4]

Monthly Activity Reports - November 1998

Travel

Atlanta *	3 days
Florida	2 days
Alabama	1 day
North Carolina	2 days
South Carolina	3 days
Total Travel (outside Atlanta)	9 days
Total Travel (Atlanta)	3 day
Total Days spent in Athens	10 days
Annual Leave	2 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for November

* Two days were spent at the Southeast SAF meeting in Florida. The topics of certification and intensive forest management were discussed. Regional extension needs in these areas were investigated. [Associated work areas: 2,3]

* One day was spent in Alabama at Auburn working on materials for the Southern Landowner Outreach Conference. Contacts at Auburn were made as well. [Associated work areas: 1 -4]

* Two days were spent in North Carolina moderating sessions at the Forum on Southern Forest Sustainability. [Associated work areas: 1,2,3,4]

* Conference calls were participated in on a variety of projects. [Associated work areas: 1-5]

- * Two days were spent in South Carolina at the Longleaf Pine Restoration meeting. [Associated work areas: 1-4]
- * A Regional Extension Foresters Conference call was held with CSREES to share information and plan for 1998. [Associated work areas: 1]
- * The regional Extension Forestry Homepage was updated to include new information and materials of relevance to internal and external audiences. [Associated work areas: 1,2,3,4]
- * Various materials were distributed to Extension Forestry Unit Leaders and others in the forestry community. [Associated work areas: 1,2,3,4]
- * The Forest Landowners Association Board meeting was attended in Atlanta. Various activities were undertaken as a result. [Associated work areas: 1-5]

Monthly Activity Reports - December 1998

Travel

Atlanta *	1 day
North Carolina	1 day
Total Travel (outside Atlanta)	1 days
Total Travel (Atlanta)	1 day
Total Days spent in Athens	8 days
Annual Leave	6 days

*Forest Service Office, Forest Farmer's Association, Misc. Regional Meetings

Activities for December

- * A FORS Board Meeting was held via conference call. A review of the activities of the Board and discussion on future activities were on the agenda. [Associated work areas: 1-4]
- * One day was spent in North Carolina discussing a Sustainable Agriculture Research & Education grant to provide tools/materials for underserved farmers and forest landowners. A meeting was also held with Extension administration (Extension Director, ANR Program Leader and the CRD Program Leader) . [Associated work areas: 1-4]
- * Time was spent updating the monthly activity reports, the 1998 Annual Report, and the 1999 Plan of Work. [Associated work areas: 5]

* A November/December Extension Forestry Update South was written. It will be distributed to over 500 natural resource professionals after the holidays.[Associated work areas: 1-4]

* Web material development continued. [Associated work areas: 1-4]

* Numerous calls, requests for information, letters of reference, conference calls and other activities were answered throughout the rest of the month. [Associated work areas: 1-4]