

# **Regional Extension Forestry**

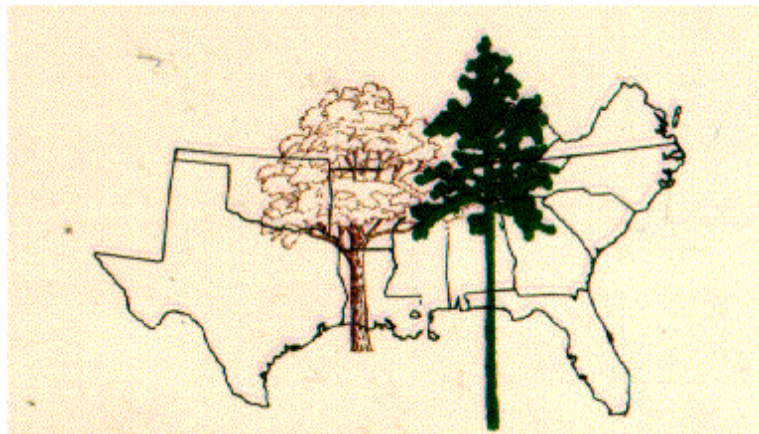
## **Annual Activity and Accomplishment Report Southern Regional Extension Forestry**

*January 1, 2000 to December 31, 2000*

**And**

### **Plan of Work**

*January 1, 2001 to December 31, 2001*



**With**

**Monthly Activity Reports for 2000**

**For**

***William G. Hubbard  
Southern Regional Extension Forester***

**Prepared February 2001**

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# Annual Report

January 1, 2000 to December 31, 2000  
William G. Hubbard  
Southern Regional Extension Forester

## **Goal of the Southern Region Extension Forestry Position:**

To identify, prescribe and implement an optimum mix of education and technical services that will increase the efficiency of forestry programs in the South (as stated in the Cooperative Agreement between the USDA-FS and the Cooperative Extension System Southern Region - Appendix A).

## **Introduction:**

This position was originally created in 1979 to serve a liaison role between the USDA Forest Service and the 13 Extension Forest Resources Units in the South. It also has evolved into a regional programming, representation, promotion and communication role within the forestry and natural resource communities regionally and nationally. In 1979, a cooperative agreement between the 13 1862 Southern Land-Grant institutions and the USDA Forest Service was signed. This document, updated in 2000 will be used as the basis to judge the degree of success the Regional Extension Forester has had in accomplishing the terms of the Agreement (Appendix A).

## **Scope of programming:**

There are many issues and opportunities facing the forestry and natural resources communities in the new millennium. Timber supply, property rights, urban/wildland and forest fragmentation, wildlife protection and enhancement, capital gains and estate planning, forest health, timber markets and industry mergers and acquisitions, forestland certification, sustainable forestry, animal and municipal waste options, conservation and youth education, forest-based economic development and alternative forestland enterprises, and water quality are but a few of the issues facing those with an educational responsibility in this community. It is the goal of the Regional Extension Forester (REF) to assist professionals that work on these issues with information and tools that facilitate more efficient use of their time and resources. This assistance comes in many forms including accomplishment of the following goals and objectives (as outlined in the MOU):

- ?? Improved communication and cooperation between Extension and other organizations interested in the management of the Region's forests;
- ?? Assessment of technology transfer, information dissemination and educational programming needs of the forest resource professional and private landowner;
- ?? Facilitation of the development of educational materials directed at regional audiences;
- ?? Encouragement, where possible of multi-state and regional cooperation, collaboration and coordination of programs and activities;
- ?? Initiation, planning and participation in educational and technology transfer activities in response to needs assessments;
- ?? Special projects relevant to the goals and objectives of the SREF; and
- ?? Acquisition of resources for regional programming.

The following summary outlines some of the major activities and accomplishments of calendar year 2000.

**Major Activities and Accomplishments of the Southern Regional Extension Forester in 2000 include:**

1. Co-Coordination of the Regional Master Tree Farmer Program – A distance education program involving the coordination of state Extension Foresters, Forest Service, state forestry agencies, forest industry, NGO's and others in 10 states. Results included:
  - a. 21 hours of instruction by over 20 national and regional experts in various fields of study.
  - b. 62 sites receiving satellite transmission.
  - c. 1275 forest landowners received live transmission, countless others viewing videotapes throughout the year.
  - d. 200 natural resource professionals and Extension agents participating as site hosts.
  - e. Estimated dollar value of program as evaluated by participants in the millions of dollars. More information will be collected by Clemson University in 2001 and beyond.
  - f. A decision by the Regional Steering Committee to hold the course again in 2001 and to host an advance course in 2002 and a Wildlife Conservationist course in 2003.
  - g. Assistance with acquiring \$65,000 in funds for the course (satellite costs, speaker travel, website development, undergraduate assistance, etc.).
  - h. Resulted in Co-Coordinator Dr. George Kessler receiving the Forest Landowners Association Extension Forester of the Year Award for 2000.
  - i. Resulted in numerous spin-off impacts including field days, local associations, volunteer efforts, behavior change by participants, etc.
  
2. Oversight of numerous regional and national websites that are designed to increase the efficiency of forestry programs in the South. Created a full-time position to manage regional websites including:
  - a. Regional Extension Forestry Homepage – with links to all 13 Extension, state forestry, NAPFSC and association forestry pages and the USDA Forest Service. Publications such as the Managing the Family Forest in the South were scanned in and placed on this website. Enhancements included links to economic impact data and FIA information for each state were also provided ([www.soforext.net](http://www.soforext.net))
  - b. The Forestry Index Homepage – This website is the only topic-arranged regional forestry website in the South. Hundreds of links were added and main topics were updated to reflect suggestions by professionals ([www.forestryindex.net](http://www.forestryindex.net)). The Southern Group of State Foresters and the USDA Forest Service as well as other natural resource service providers support and promote use of this site to their clientele.
  - c. Natural Resource and Environmental Management Programs of the Cooperative Extension System Homepage – This website is the National Support Teams website and includes information on state and national support contacts, flagship programs, Programs of Excellence and other relevant information. The website features hundreds

of programs, many southern-based for information sharing purposes. It is funded through a grant from USDA-CSREES.

- d. Urban-Wildland Interface Homepage – This multi-agency website features a 1,000 plus reference literature database, links to information and websites that feature forest interface resources. It is funded by a grant from USDA Forest Service. It will be transferred to University of Florida Extension in 2001.
  - e. Reforestation, Nurseries and Genetics Resources (RNGR) Homepages including websites for an on-line journal entitled Tree Planters Notes ([www.treeplantersnotes.org](http://www.treeplantersnotes.org)), a nursery manager website for technology transfer ([www.nurserymanager.com](http://www.nurserymanager.com)) and regional nursery association websites.
  - f. Southern Forestry GIS ([www.soforgis.net](http://www.soforgis.net)) and Southern Forest Science Conference ([www.southernforestsience.net](http://www.southernforestsience.net)) conference websites to house pertinent information on two major regional conferences including abstracts, venue information, etc.
  - g. Association of Natural Resource Extension Professionals Homepage. This website houses pertinent information for the fledgling organization and includes online membership databases, newsletters, links to other Extension organizations, conference information, etc. ([www.anrep.org](http://www.anrep.org)). Management of this website will be directed to an Executive Director in 2001.
3. Acquisition of funds to state Extension Specialists/Units to provide regional leadership on efforts surrounding:
    - a. Animal Waste/Silviculture Initiative - \$15,000 to North Carolina State University to host a regional conference, website and proceedings/guide on animal waste/silviculture interactions and opportunities.
    - b. Economic Development Initiative - \$20,000 to Mississippi State University to provide regional leadership on promoting the economic opportunities associated with forest-based resources.
    - c. Urban Forestry Technology Transfer - \$55,000 to Clemson University to coordinate regional urban forestry technology transfer including a satellite education course and a technology academy for urban natural resource professionals in 2001.
    - d. Reforestation, Regeneration, Genetics and Nursery Management Initiative - \$50,000 to the University of Georgia for managing of various on-line databases, journals and resources for nursery managers, reforestation professionals and related professions.
  4. Co-Coordination of the Southern Forestry Geographical Information Systems Conference (SoForGIS), Athens Georgia.
    - a. 200 natural resource professionals and companies attending.
    - b. A unique website and CD-ROM of the proceedings was produced by the SREF office.
    - c. Evaluations based on University of Georgia Center for Continuing Education surveys were extremely complimentary.
  5. Principal Investigator of Initiative for Future Food and Agriculture (IFAFS) Systems Proposal:
    - a. Coordinated six-state effort (TN, VA, GA, SC, AL, MS) to improve outreach efforts to underserved forest landowners including applied research, distance learning, issue-based technology transfer teams and an evaluation system. The proposal ranked in the

top 10 of over 50 proposals however it was not funded due to insufficient federal funds. The effort provided impetus for other proposals including a SARE proposal and a 2001 IFAFS proposal.

6. Provided program leadership that resulted in enhanced communication and collaboration among Extension specialists, unit leaders, administrators, internal and external partners and others. Provided program leadership that resulted in increased recognition of exemplary programs of state Extension specialists.
  - a. Organized the Extension Forestry Unit Leaders Meeting, Athens, Georgia. The program resulted in information sharing, cross-agency interaction and collaboration, and Extension programming and planning that resulted in various regional activities.
  - b. Organized the Extension Foresters meeting preceding the Forest Landowners Association's Southern Forestry Conference. Meeting resulted in a regional proposal developed for the Initiative for Future Agriculture and Food Systems (IFAFS).
  - c. Assisted with program development, moderation and facilitation of the National Extension Foresters meeting prior to the National Society of American Foresters meeting in Washington DC. Program resulted in information sharing and multi-state/regional and national collaboration (internet short courses, correspondence course, etc.)
  - d. Hosted the USDA Forest Service Cooperative Forestry Unit Staff in Athens for their Annual Work Planning Session. The meeting resulted in closer working relationships between the Forester and the CF Unit (joint Internet Working Group, underserved/outreach efforts, urban-wildland interface activities, etc.)
  - e. Updated and enhanced various electronic and hard copy mailing lists and listservs for efficient communication in the Extension and technology transfer communities.
  - f. Led regional Awards for Excellence Program resulting in recognition to over 25 Extension natural resource specialists. Specialists use this recognition and awards program for dossier and tenure and promotion functions. Highlighted programs are shared with the Forest Service and others.
  - g. Wrote numerous letters in support of promotion of faculty at land-grant institutions.
  - h. Facilitated a multi-state SARE pre-proposal for reaching minority and underserved landowners (Mississippi State University (lead), Arkansas, Louisiana, Tennessee and Alabama).
  - i. Invited to participate and provide Regional Extension Forestry Updates at:
    - i. Southern Group of State Foresters annual meeting (urban forestry coordinators, I&E chiefs meeting and management chiefs meeting) – Macon, Georgia.
    - ii. Southern NAPFSC – San Antonio, TX.
    - iii. Association of Southern Region Extension Directors – Tulsa, OK.
    - iv. Southern ANR Program Leaders Meeting, Southern CRD Program Leaders Meeting – San Juan, Puerto Rico.
    - v. USDA Forest Service Cooperative Forestry Planning Session, Athens, GA.
    - vi. Virginia Tech Extension Forestry/Wood Products Retreat
    - vii. Louisiana State University Forestry/Wood Products Retreat.

7. Provided leadership in Professional Activities and Duties
  - a. As elected President of the Association of Natural Resource Extension Professionals (ANREP) in 2000, I oversaw the following activities:
    - i. Creation of a national Awards Program for technology transfer (Extension) specialists.
    - ii. The 2<sup>nd</sup> National Extension Natural Resources Conference.
    - iii. Selection of 3<sup>rd</sup> National Extension Natural Resources Conference host and site.
    - iv. Induction of ANREP into JCEP, the Joint Council of Extension Professionals.
    - v. Election of 2001 officers.
    - vi. JCEP and ANREP liaison to the national Public Issues & Leadership Development (PILD) conference.
    - vii. Communication and coordination of ANREP's involvement in the regional JCEP leadership meetings planned for 2001.
  - b. Served as a 4-H State Forestry Judge – Georgia. Judged Junior and Senior final projects/presentations.
  - c. Society of American Foresters (SAF) National Communications Committee.
8. Invited participant on numerous national, regional and state planning committees and task forces. The SREF plays an integral role in assisting these committees and task forces achieve their objectives – more information on these roles is available upon request:
  - a. Southern Forest Science Conference
    - i. Publicity Chair – responsible for electronic and hardcopy communication, website and call for papers.
  - b. National Urban & Community Forestry Technology Transfer Task Force
    - i. Extension and land grant representative in multi-agency effort.
  - c. National Forest Fragmentation Curriculum Development Team
    - i. Assist with development of national curriculum for use by county agents, etc.
  - d. National Natural Resources & Environmental Management Base Program Support Team.
    - i. Communications, awards program, website oversight, Program of Excellence author (Coverts Program of Excellence).
  - e. Regional Conservation Education Strategic Planning Committee
  - f. Regional Master Tree Farmer Steering Committee
  - g. Georgia Master Tree Farmer Steering Committee
  - h. ANREP Conference Selection Committee
  - i. Southern Forestry GIS Conference Committee
9. Invited presentations at numerous professional meetings and events: (many of the PowerPoint presentations developed for these presentations are available on the internet at [www.soforext.net](http://www.soforext.net)).
  - a. “Public and Private Assistance to Forest Landowners in the South”, NIPF Forestry Symposium, Washington, January 2000. Attendance: 100 natural resource professionals.
  - b. “Forestry Issues”, Ark-La-Tex Forestry Forum, Louisiana, March 2000. Attendance: 200 natural resource professionals and landowners.

- c. "Future Perspectives in Forestry" SAF/SFRC Spring Symposium. Florida. March 2000. Attendance: 125 natural resource professionals.
  - d. "Economics of Urban-Wildland Interface Issues", Georgia FASAT Program, Georgia. May 2000. Attendance: 25 Extension and forestry agency professionals.
  - e. "Economics of Urban-Wildland Interface Issues" The Urban Forestry Institute, Florida, June 2000. Attendance: 65 natural resource professionals.
  - f. "Urban Forest Valuation, Urban Forestry Economics, and Urban Forest Planning/Policy Issues", Tennessee Urban Forestry Conference. Tennessee. 100 natural resource professionals and urban forestry interests.
  - g. "Forest Finance Issues", Rolling Hills RC&D Landowner Shortcourse. Georgia. October 2000. Attendance: 75 landowners.
  - h. "Financial Tools to Assist Forest Landowners", Forest Landowners Board of Directors Meeting, Kentucky. October 2000. Attendance: 45 FLA Board Members and guests.
10. Authored or edited numerous papers and updates.
- a. Planning Issues in Urban-Forestry Ecosystem Restoration – National NUCFAC CD ROM on Restoring the Urban Forest Ecosystem.
  - b. Quarterly News from the South Update – National Woodlands Magazine
  - c. Biannual Southern Extension Forestry Update – NAPFSC Newsletter
  - d. Chipmills and Southern Forest Sustainability – SAF Communication Committee Assignment.
  - e. Extension Forestry Update South Newsletters.
  - f. Edited Proceedings of SoForGIS 2000.
  - g. COVERTS Summary for NREM Base Program Programs of Excellence ([www.nrem.net](http://www.nrem.net)).



## Travel Summary 2000\*

<b>Total Travel to 13 States &amp; Puerto Rico</b>	<b>60 days (23%)</b>
Alabama	2 days
Arkansas	2 days
Florida	10 days
Georgia (outside of Athens and Atlanta)	9 days
Kentucky	2 days
Louisiana	4 days
Mississippi	2 days
North Carolina	
Oklahoma	3 days
South Carolina	5 days
Tennessee	4 days
Texas	11 days
Virginia	3 days
Puerto Rico (Southern Program Leaders Meeting)	3 days
<b>Total Travel to Atlanta (Forest Service, Forest Landowners Assoc., various meetings)</b>	<b>30 days (11.5%)</b>
<b>Total Travel Outside Region</b>	<b>25 days (9.6%)</b>
Washington D.C.	8 days
Washington (NIPF Forester's Meeting)	2 days
Colorado (National Conservation Education Meeting, JCEP Meeting)	4days
Maryland (Forest Fragmentation Meeting)	2 days
California (National Extension Natural Resources Meeting)	4 days
Idaho (National Forestry School Deans Tour)	3 days
Illinois (National Urban Forestry Technology Transfer Meeting)	2 days
<b>Total Travel</b>	<b>115 days (44%)</b>
Athens Office	125 days (48%)
Annual Leave	21 days (8%)
<b>Total</b>	<b>260 days (100%)</b>

\*In addition to the Southern Regional Extension Forester's travel, the Regional Extension Forestry Information Technology Specialist (JB Jordin) spent time in many states including Alabama, Arkansas and North Carolina.

## Monthly Activity Reports (MAR) January through December 2000

### Monthly Activity Reports - January 2000

#### Travel:

Atlanta	- 3 days
Washington	- 2 days
Colorado	- 3 days
Georgia (outside of Athens and Atlanta)	- 1 day
South Carolina	- 1 day

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#### Activities for January:

- ?? A presentation on **Public and Private Assistance Available for Forest Landowners in the South** was developed for a keynote presentation at the NIPF Foresters Symposium in Spokane, WA.
- ?? Time was spent in the Athens office preparing for the Extension Forest Resources Unit Leader's meeting. Speakers were lined up, facilities were arranged and miscellaneous logistics were handled.
- ?? Numerous conference calls were arranged and/or participated in including Master Tree Farmer 2000, Association of Natural Resource Extension Professionals Board of Directors, Society of American Foresters – Communication Committee, Natural Resource & Environmental Management, Southern Forest Science Conference.
- ?? A National Conservation Education meeting was attended in Denver, Colorado. Extension was promoted as a key partner in Forest Service initiatives.
- ?? Visits were made to both the Forest Service and Forest Landowner's Regional Offices to discuss opportunities, distribute Extension materials and gather materials for distribution to Extension Forestry Unit Leaders. Advice was given to editors of the Forest Landowner magazine on potential University and Extension authors for upcoming issues in 2000.
- ?? A session with the USDA Forest Service was held with two Extension Foresters from Mississippi to update Forest Service on successful outreach programs in Mississippi.
- ?? A meeting with the USDA Forest Service reforestation and nursery specialist was organized to discuss regional Extension Forestry technology transfer needs and opportunities.
- ?? Numerous tasks were undertaken as Publicity Chair, 2001 Southern Forest Science Conference (updating databases, websites, etc).
- ?? A Southern Forestry GIS Conference Planning Committee was attended.
- ?? A Spring 2000 National Woodland Owner Update was written.
- ?? Other activities included:
  1. Updating the Southern Regional Extension Forestry Home Page.
  2. Carrying out duties as current President – Association of Natural Resource Extension Professionals.
  3. Responded to various requests for information, publications, materials and referrals.

## **Monthly Activity Reports - February 2000**

### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 2 days
Washington, DC	- 2 days
South Carolina	- 1 day
Florida	- 2 days

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### **Activities for February:**

- ?? A two-day technical session was attended as a member of the national task force on Urban-Wildland Interface Issues.
- ?? Assistance with initiating the Master Tree Farmer 2000 was completed as the session began February 6, 2000.
- ?? Site assistance with MTF2000 in Athens was provided to the Clarke County Extension Agent. Two of the four evening sessions were attended.
- ?? Atlanta meetings included working with the USDA Forest Service and Forest Landowners Association on various regional projects and programs (Woodlands Course, urban forestry, Sustainable Forestry, etc).
- ?? Conference calls organized included Master Tree Farmer (Steering Committee and State Coordinators), urban forestry, NREM and Southern Forest Science Conference
- ?? A two-day Unit Leaders meeting was organized and held in Athens involving Extension, Forest Service and others.
- ?? Oversight was given on numerous websites (forestryindex, soforext, nurserymanager, nrem, anrep, etc).
- ?? A paper on using Expert Systems in urban natural resource management was developed for critique and submission for a NUCFAC grant.
- ?? Information was gathered and sent to unit leaders and administrators electronically or via mail.
- ?? A bimonthly newsletter was written.
- ?? Presentations for the months of February and March were researched and prepared.
- ?? A visit to South Carolina was arranged to acquaint Forest Service with new Clemson Department Head and to discuss joint interests and opportunities.
- ?? The SREF Administrative Secretary was evaluated.
- ?? Annual report and 2001 plan of work developed.
- ?? Forest Service personnel visited Athens to discuss a strategy for adding documents to Regional Extension Forestry webpage.
- ?? Master Tree Farmer program was coordinated with assistance of George Kessler.
- ?? Southern Forestry GIS planning intensified (website, call for papers, etc.)
- ?? I traveled to a National SAF Communications Committee meeting in Washington DC.

## Monthly Activity Reports - March 2000

### Travel:

Alabama	- 1 day
Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 1 day
Louisiana	- 2 days
South Carolina	- 2 days
San Antonio, TX	- 11 days
Georgia (outside Athens & Atlanta)	- 1 day

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### Activities for March:

- ?? The annual Ark-La-Tex meeting in Shreveport was attended. A session was moderated for the meeting and a presentation on forestry issues was prepared and provided to 200 landowners and natural resource professionals.
- ?? A quarterly update for the National Woodlands magazine was written and sent to the Editor.
- ?? Conference calls were held concerning Association of Natural Resources Extension Professionals. Conference call was also participated on concerning NREM activities. Conference calls were also participated in on the Society of American Foresters National Communications Committee and the Southern Forest Science Committee.
- ?? A bimonthly newsletter was written, calls were responded to, articles were written for trade magazines and administrative aspects of the position were tended to.
- ?? A regional Extension Forestry meeting was organized prior to Forest Landowners Association meeting in Texas. An IFAFS proposal was written for \$4.9 million.
- ?? The national ANR Program Leaders Meeting was attended in San Antonio, TX.
- ?? The national Base Program Support Team meeting was attended in San Antonio, TX.
- ?? A presentation on **Forestry Services for Forest Landowners** was developed and delivered to 1275 landowners via the Master Tree Farmer satellite program in Clemson, SC.
- ?? A presentation to the Georgia FASAT program on **Economic Issues in the Urban-Wildland Interface**, was developed and provided to 20 county agents.
- ?? Forest Service, state forestry agencies and Extension began a discussion on sharing web resources. **A Forestry Internet Working Group** was formed with the SREF acting as Co-Chair along with Dr. Glenn Glover, Alabama Cooperative Extension System to investigate regional needs and opportunities.
- ?? The Managing the Family Forest in the South Forest Service publication was scanned by the SREF IT specialist and placed on the Web.
- ?? Meetings were held with the SREF IT specialist to update and enhance miscellaneous websites.
- ?? A summary of the COVERTS programs in the United States was researched and written for inclusion as one of NREM's Programs of Excellence (POE). Impact data was collected for these programs.
- ?? The IFAFS proposal was finalized and submitted to USDA.

## ***Monthly Activity Reports - April 2000***

### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 3 days
Georgia (outside Athens & Atlanta)	- 2 days
Oklahoma	- 3 days
Florida	- 1 days

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### **Activities for April:**

- ?? Meetings were held in Atlanta and Athens on web-based technologies. Regional needs and capacities were discussed with USDA Forest Service personnel.
- ?? The Regional Extension Forestry Budget was developed for FY 00. This budget will be presented at the Spring Southern Region Extension Director's Association meeting for discussion.
- ?? The REF worked with University of Florida faculty on urban forestry, forest management, environmental education and other issues. A two-hour lecture and 3-hour lab was prepared and presented to 16 urban forestry students. Extension was promoted as a career opportunity. Many students asked for more information following the class.
- ?? The regional homepage was updated to include relevant information and links.
- ?? An annual evaluation was conducted of the position. Comments were placed on file at UGA Extension Director's office.
- ?? Numerous phone calls, email transmissions and other correspondence were participated in or answered. Materials were sent out to forestry and ANR Leaders. Materials were also sent out to Forestry School Deans.
- ?? The Natural Resource and Environmental Management Flagship Awards Program was conducted. The REF promoted southern regional nominees and served on the Awards Selection Committee.
- ?? A Regional Extension Forestry report was prepared for the Southern Extension Director's meeting in Tulsa, Oklahoma. Two days were spent at that meeting and a trip to Stillwater was taken to visit Extension Forestry, Wildlife and other administrators including the new Southern NAPFSC Extension Chair – OSU Forestry Department Head Craig McKinley and a new Extension wood products specialist.
- ?? A quarterly UGA service forestry staff meeting was attended.
- ?? A meeting at the EPA headquarters in Atlanta was facilitated along with EPA-Extension Liaison Lisa McKinley and EPA-Forest Service Liaison Bruce Prudhomme. Sessions were coordinated on Forest\*A\*Syst, logger education and other programs.
- ?? Southern Forest Science Conference committee work including regional communication and publicity activities and webpage development.

## **Monthly Activity Reports - May 2000**

### **Travel:**

Florida	- 3 days
Stone Mountain (GA)	- 1 day
California/Nevada	- 5 days
Virginia	- 2 days

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### **Activities for May:**

- ?? The IFAFS proposal was finalized – six institutions, UGA (SREF will be principal investigator) was submitted to USDA CSREES.
- ?? The University of Florida’s Spring Symposium was attended and a presentation on Forestry Issues for the Future was provided to over 100 natural resource professionals.
- ?? Two days were spent in Atlanta at the Forest Service office and with Forest Landowners Staff updating them on regional Extension Forestry activities. Materials were distributed and gathered for distribution.
- ?? A presentation to the Southern Research Station’s Director was given on Internet information systems and the urban-wildland interface.
- ?? A presentation was given to Virginia CES employees at their Extension Forester’s retreat in Blacksburg.
- ?? An NREM conference call was participated in. The REF will assist with database and website development. A CSREES grant will provide the resources to hire a programmer. Southern natural resources and environmental management programs will be highlighted.
- ?? A chapter on “Planning Issues in Urban-Forestry Ecosystem Restoration” was written for inclusion on a regional CD-ROM developed by UF Extension Specialists.
- ?? A meeting with the USDA Forest Service was conducted and included Information Technology Specialist JB Jordin. Mr. Jordin will assist the Forest Service with various web-based projects.
- ?? Publicity chair activities were completed for the Southern Forest Science Conference to be held in November of 2001.
- ?? Four days were spent at the National Extension Natural Resources Conference in California/Nevada. As President of ANREP, I chaired the event and hosted the Awards Program on the final day.
- ?? Conference calls, newsletters, committee work and a quarterly update for the National Woodland Owners Association were either participated in or worked on.

### **Monthly Activity Reports - June 2000**

#### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 5 days
Colorado	- 2 days
Georgia (Macon)	- 3 days
Florida	- 4 days

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#### **Activities for June**

- ?? A newsletter was written and distributed to over 500 natural resources professionals
- ?? A scoping meeting was arranged with partners to discuss the possibility of continuing the Master Tree Farmer Program. Pework including updating the regional steering committee consisting of state forestry, USDA Forest Service, American Forest Foundation, Tree Farm, Forest Landowners Association, state forestry association and state extension foresters.
- ?? Three days were spent at the Southern Group of State Foresters meeting. Presentations were made to the Management Chiefs, Information & Education Chiefs and Urban Forestry Coordinators. There was a tremendous amount of interest in Extension activities.
- ?? Various projects were reviewed and worked on including urban/wildland interface activities, Master Tree Farmer 2001, forestryindex.net, etc. Conference calls were arranged for MTF2001 state coordinators.
- ?? Numerous phone, mail, E-mail and other correspondence took place. Materials were distributed to Extension Forestry Unit Leaders, ANR Leaders, Forestry School Deans, and others.
- ?? Presidential duties of ANREP carried me to the Joint Council of Extension Professionals semiannual Executive Committee. I prepared a report for submission into JCEP. ANREP was formally accepted to JCEP at this meeting.
- ?? Four days were spent at the Urban Forestry Institute – a Presentation on Economics of Urban-Wildland Interface Issues was prepared and delivered. I assisted the course directors with the operation of the course.
- ?? Numerous conference calls were participated in (MTF2001, Southern Forest Science Conference, ANREP, etc).
- ?? I participated as a judge in the Georgia 4-H Forestry State Contest in Atlanta.
- ?? An SREF strategic planning session was held with the SREF, Administrative Assistant and Information Technology Specialist participating. Plans were made for the remainder of the year.

**Monthly Activity Reports - July 2000**

**Travel:**

Atlanta	2 days
<u>Annual Leave</u>	<u>10 days</u>

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**Activities for July:**

- ?? Two days were spent in Atlanta working with Forest Service personnel, and Forest Landowner's Executive Director on various projects including the Woodlands Correspondence Course, Minority Outreach, Forest Stewardship, Reforestation and Nursery opportunities, Urban and Community Forestry, tax issues and other NIPF issues.
- ?? Materials were distributed to Extension Forestry Unit Leaders, ANR Leaders, and others. Various phone, electronic mail, fax and letter requests were handled. Miscellaneous projects were discussed with partnership agencies, and the bimonthly newsletter was updated.
- ?? Conference calls were organized and participated in including ANREP, NREM and MTF2000.
- ?? The Southern Regional Extension Forestry Office hosted the USDA Forest Service Cooperative Forestry Unit's Annual Work Planning Session in Athens, Georgia.
- ?? The Regional Extension Forester hosted representatives from the American Forest Foundation who were interested in working with Extension in the South on regional internet projects.
- ?? 10 days of annual leave was taken.



### **Monthly Activity Reports - August 2000**

#### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 3 days
Tennessee	- 3 days
Mississippi	- 2 day
Idaho	- 3 days
Puerto Rico	- 3 days

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#### **Activities for August**

- ?? Time was spent with regional web administrator on a variety of web-based projects including [www.soforext.net](http://www.soforext.net), [www.forestryindex.net](http://www.forestryindex.net), [www.nrem.net](http://www.nrem.net), [www.anrep.org](http://www.anrep.org) and others. All of these web-based products will serve Extension and land grant faculty as well as other key partners. Publications were scanned by students and the IT specialist and placed on-line.
- ?? Letters were written for colleagues around the south and nation for their promotion and tenure or career advancement.
- ?? Time was spent at the Southern Program Leadership Committee meeting in Puerto Rico. A Regional Extension Forestry Update was prepared and delivered to both the ANR Leaders and the CRD Leaders. Much interest was expressed about the Master Tree Farmer 2001 and the tremendous impact it seems to have had.
- ?? One day was spent at the Forest Service office in Atlanta meeting with Cooperative Forestry Unit, Forest Health, Fire and Aviation and other specialists with the Agency. Work continued on various regional projects (Correspondence course, minority outreach, urban and community forestry, wood products, forest management, and others).
- ?? Conference calls on ANREP, and the National Extension Forestry Leadership Team were participated in.
- ?? A project proposal was submitted to USDA Forest Service Southern Region to assist with technology transfer in urban forestry to include a satellite training session and a technology academy.
- ?? Two days were spent in Mississippi facilitating a multi-state SARE proposal coordinated by Specialists at Mississippi State University.
- ?? A meeting with the UGA District Heads was attended to update the group on various Extension forestry opportunities.
- ?? A proposal was reviewed for the Louisiana College of Agriculture.
- ?? Three days were spent at a regional Conservation Education Strategic Planning Session. The Regional Extension Forester worked with the Forest Service and state foresters to include Extension.
- ?? Three days were spent interacting with forestry school deans and directors at the National Dean's Tour.

### ***Monthly Activity Reports - September 2000***

#### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 3 days
South Carolina	- 1 day
Baltimore/Washington, DC	- 3 days
Arkansas	- 2 days
Virginia	- 1.5 days

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#### **Activities for September:**

- ?? Three days was spent at the Atlanta Forest Service office working on regional projects and activities, distributing extension publications and materials, and acquiring Forest Service publications and materials for distribution to Extension Forestry Unit Leaders.
- ?? The Forest Landowner's Association Office was visited to discuss Regional Extension Forestry activities.
- ?? A quarterly National Woodland Owner's Report was written and sent to the Editor.
- ?? Conference calls were organized and/or participated in (MTF2001, Southern Forest Science Conference, PILD, etc.).
- ?? An Urban-Wildland Interface Steering Committee was participated on in Atlanta.
- ?? Two days were spent in Little Rock Arkansas working with the Arkansas Forestry Commission on internet based information systems and their website. The Arkansas CES state office was visited.
- ?? A meeting was organized with Clemson personnel who will be assisting the Regional Extension Forester with regional satellite and technology training on urban forestry.
- ?? Forest Service personnel visited Athens for a day to discuss online databases for their accomplishment reporting and how we might assist them.
- ?? A conference announcement and call for papers for the upcoming Southern Forest Science Conference note card was developed and mailed to over 10,000 interested individuals.
- ?? A Forest Fragmentation task force team meeting was participated in at the national Forest Fragmentation Conference.
- ?? A visit to Washington DC and Capitol Hill was made with Forest Service representatives to talk to congresswoman Eva Clayton about economic development opportunities.
- ?? The regional SREF MOU and Plan of Work were worked on. Georgia ANR leader and ANR Forestry Chair Charles McPeake assisted with this effort.
- ?? The SREF participated in planning the Southern Forestry Conference, which will be held in April 2001 in Alexandria Virginia.

### **Monthly Activity Reports - October 2000**

#### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 2 days
South Carolina	- 1 day
Washington, DC	- 2 days
Illinois	- 2 days
Kentucky	- 2 days
Tennessee	- 2 days
Louisiana	- 3 days
<u>Georgia (Cedartown)</u>	<u>- .5 days</u>

#### **Activities for October:**

- ?? The Southern Forestry GIS 2000 conference was held in Athens. Over 200 natural resource professionals attended the three-day conference.
- ?? Time was spent in Atlanta at various meetings including a Conservation Education meeting, ANREP meeting and work with Forest Service and Forest Landowners Association.
- ?? Two days were spent in Washington, DC working on the Public Issues Leadership Development program sponsored by the participating associations of JCEP. The meeting will be conducted in April of 2001. The SREF represented JCEP and ANREP at this meeting.
- ?? The September/October Extension Update South was prepared and sent to over 500 people. It was also placed on the REF's Home page
- ?? Various conference calls were organized and participated in (MTF2000, Southern Forest Science, ANREP, NREM, etc).
- ?? Two days were spent in Chicago at a newly formed national Urban Forestry Technology Transfer meeting. Extension and the land-grant institutions were invited to participate and will assist with various technology transfer activities of this multi-agency group.
- ?? Two days were spent at a national NREM base program planning meeting in Louisiana.
- ?? One day was spent in Atlanta with the new ANREP incoming President and the general chair of the 2002 ANREP meeting to be held in Florida. Transition activities were discussed.
- ?? A presentation to the Forest Landowners Board of Directors was developed and given in Kentucky.
- ?? A presentation to the Tennessee Urban Forestry Council's annual meeting was developed and given in Nashville.

### ***Monthly Activity Reports - November 2000***

#### **Travel:**

Atlanta (Forest Service Office, Forest Landowner's Association, Misc. Regional Meetings)	- 4 days
Louisiana	- 2 days
Washington, DC	- 4 days

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#### **Activities for November:**

- ?? Conference calls were participated in on a variety of projects (NREM, SFCC, MTF and ANREP).
- ?? An electronic newsletter updated and delivered.
- ?? The SREF participated in the program development and delivery of a national Extension Foresters meeting before National SAF in Washington DC.
- ?? The SREF and SREF IT Specialist gathered materials for the CSREES/ANREP booth at National SAF.
- ?? Time was spent in Atlanta working with Forest Service and Forest Landowners Association personnel on a variety of regional projects.
- ?? A Georgia Master Tree Farmer Committee meeting was participated in.
- ?? A SoForGIS wrap-up meeting was attended. Evaluations were reviewed and planning for SoForGIS 2002 commenced.
- ?? Regional SREF MOU and Plan of Work draft completed for review by Southern Extension Directors and Forest Service.
- ?? Two days were spent in Louisiana at the LSU Extension Foresters strategic planning session.
- ?? An urban forestry Internet development project meeting was attended.
- ?? The regional Extension Forestry Homepage was updated to include new information and materials of relevance to internal and external audiences.
- ?? Time was spent interviewing Administrative Assistants for the Regional Forester. Numerous applications were reviewed and four Assistants were interviewed. Special care was given to advertise and interview in the underserved category.
- ?? Time was spent creating a new position in Information Technology for the Southern Regional Extension Forester. This position was created as a result of numerous projects underway at the SREF office.
- ?? Various materials were distributed to Extension Forestry Unit Leaders and others in the forestry community.

### ***Monthly Activity Reports - December 2000***

#### **Travel:**

Atlanta (Forest Service Office,  
Forest Landowner's Association, Misc. Regional Meetings) - 2 days

#### **Activities for December:**

- ?? Time was spent updating the monthly activity reports, the 2000 Annual Report, and the 2001 Plan of Work.
- ?? Web material development and oversight continued.
- ?? A conservation education meeting was held in Athens to discuss activities related to the Conservation Education Strategic Plan. Members of the South Carolina Forestry Commission and the SREF office participated in the meeting.
- ?? A meeting was held with the USDA Forest Service to discuss the future directions of Conservation Education within the Forest Service regionally and nationally.
- ?? Conference calls were scheduled and/or participated in on the urban forestry technology transfer activities, Public Issues Leadership Development meeting, Master Tree Farmer 2001.
- ?? A meeting with Alabama forestry interested was arranged to discuss ways to collaborate regionally was arranged...subsequently postponed due to an illness of one of the participants...rescheduled for early spring 2001.
- ?? Portions of the NREM annual report were written and delivered for inclusion into the national annual report developed by Elaine Andrews of Wisconsin.
- ?? A final conference call for ANREP was coordinated. Final duties as President, ANREP were conducted.
- ?? Numerous calls, requests for information, letters of reference, conference calls and other activities were answered throughout the rest of the month.
- ?? Final draft of SREF MOU and Plan of Work completed and distributed to the ASRED Forestry Committee via Dr. Charles McPeake.

**Plan of Work - 2001**  
Separate File.

**MOU**  
Separate File.